

WELCOME

BUDGET FORUM 2010-11 BUDGET FORUM 2010-11 BUDGET FORUM 2010-11 BUDGET FORUM 2010-11





**Chilliwack
School District**

BUDGET FORUM 1

January 28, 2010



Agenda

1. Welcome
2. 2010-11 Budget Information
 - a) Financial Overview (2009-10 Budget)
 - b) Budget Planning
3. Alternate School Year Calendar
4. Questions



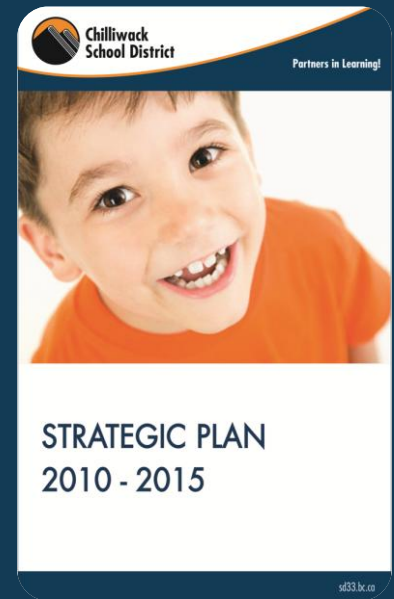
Budget Forum 1

Budget Planning

Guiding Principles for Budget Development

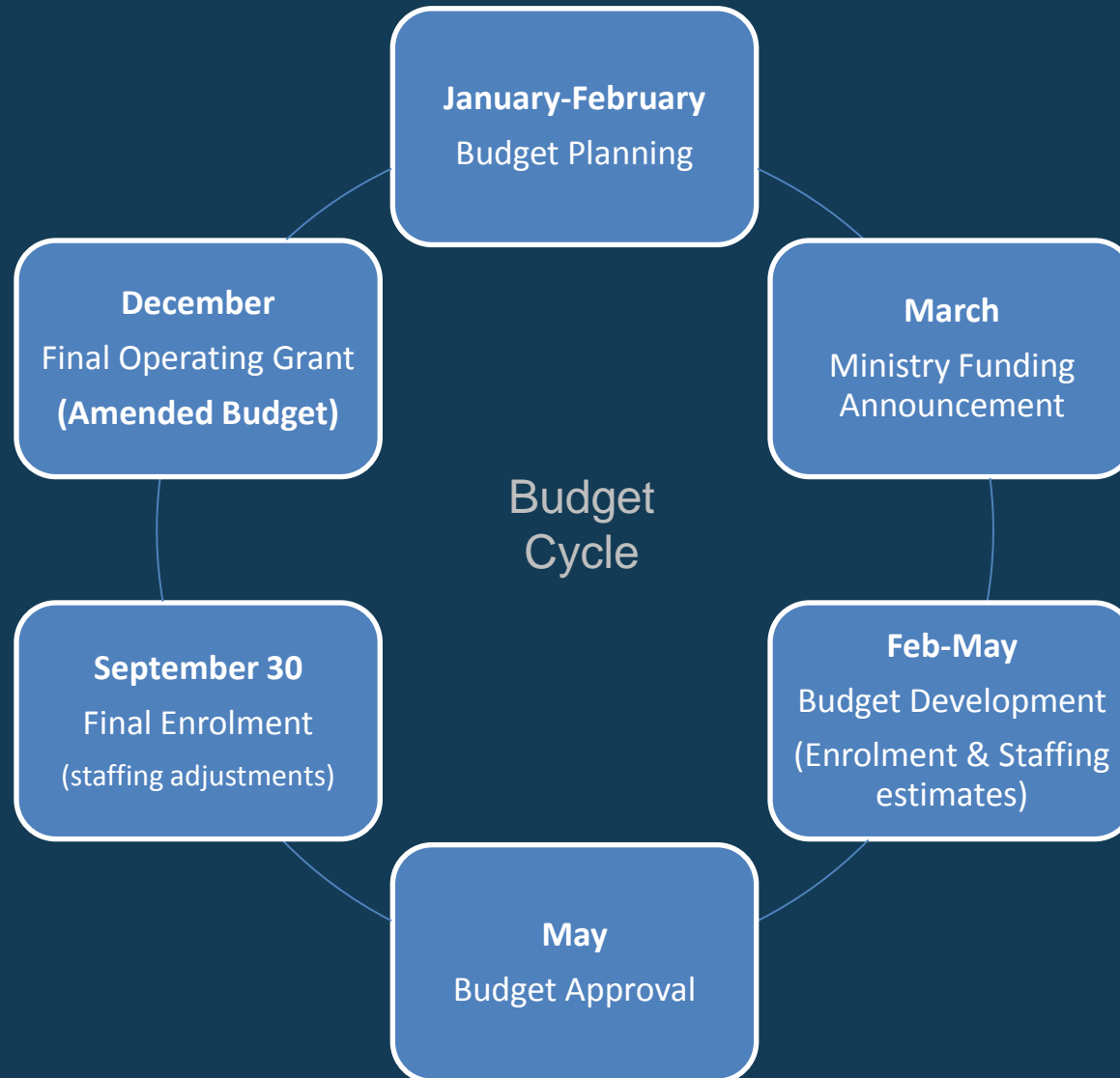
In developing the annual budget, we will:

- Allocate budget resources consistent with the overall goals and priorities identified in the **Strategic Plan** and **Achievement Contract**.
- Maintain a three year budget plan to ensure funding sources can support program initiatives.
- Maintain reserve balances to respond to emergent needs.
- Only use one-time revenues to fund one-time expenditures.
- Use reasonable estimates of revenue and expense in order to maintain confidence in the budget data.
- Commit to building a strong understanding of budget information through ongoing communication.



Budget Forum 1

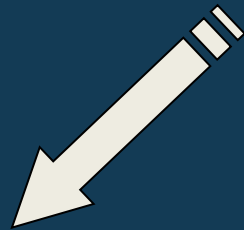
Budget Planning





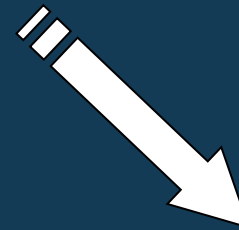
STUDENT ENROLMENT

The forecast of enrolment determines and influences the financial estimates in the budget.



REVENUES

Student Enrolment determines approximately 98% of all operating revenues.



EXPENDITURES

Enrolments influence the allocation of staff, school supplies and facility requirements.



Budget Forum 1

2009-10 Amended Budget

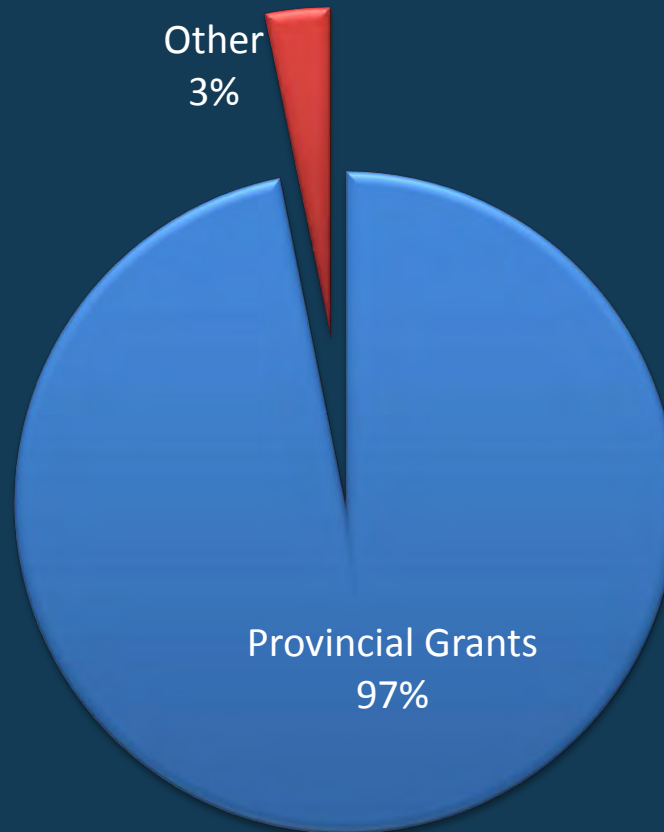
Enrolment Information	2008-09	FINAL 2009-10	Change from 2008-09
School Aged	11,703	11,672	(31)
Distributed Learning	926	1,009	83
Adults	265	348	83
Total	12,894	13,029	135



Budget Forum 1

2009-10 Amended Budget

Revenue Sources





Budget Forum 1

2009-10 Amended Budget

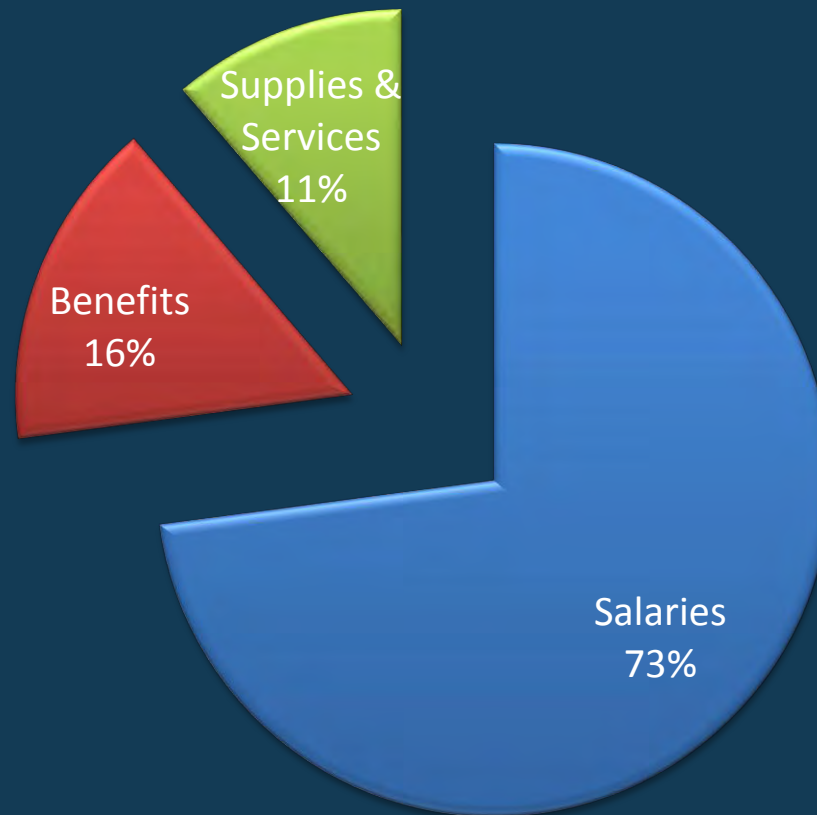
Staffing Information	2008-09	FINAL 2009-10	Change from 2008-09
Teachers	693.17	676.11	(17.06)
Principals/Vice Principals	60.05	57.05	(3.00)
Directors of Instruction	2.00	2.00	-
			-
Senior Executive Management	7.00 23.00	6.25 22.00	(0.75) (1.00)
Educational Assistants	199.61	192.37	(7.24)
Other Support Staff	258.67	260.74	2.06
			-
Trustees	7.00	7.00	-



Budget Forum 1

2009-10 Amended Budget

Expenditures

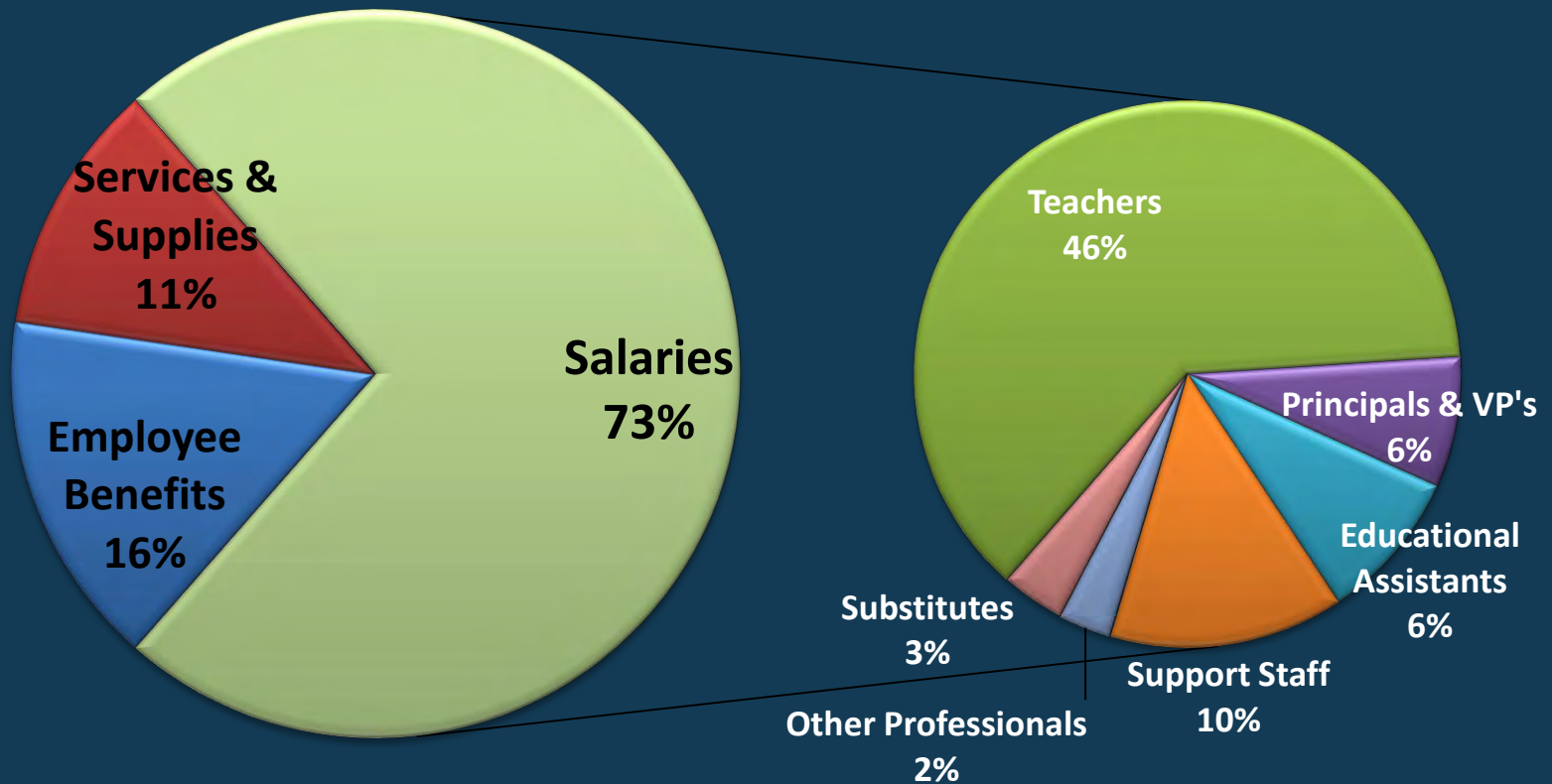




Budget Forum 1

Budget Planning 2010-11

2009-10 Expenditures





Budget Forum 1

2009-10 Amended Budget

2009-10 Amended Budget

Revenue	\$102,981,000
Expenditures	105,376,000
<hr/>	
Deficit (Current Year)	(\$2,395,000)



Budget Forum 1

Budget Overview

The BIG Picture

Total Accumulated Surplus (June 2008)		6,300,000
<i>Use of Surplus Funds in 2008-09</i>	<i>(3,500,000)</i>	
Total Accumulated Surplus (June 30/09)		2,800,000
<i>Use of Surplus Funds in 2009-10</i>	<i>(2,400,000)</i>	
Total Accumulated Surplus (June 30/10) (estimate)		400,000



Chilliwack
School District

Budget Forum 1

Budget 2010-11

What is our Plan?



Budget Forum 1

Budget 2010-11



Budget Forum 1

Budget Planning 2010-11



January – March

- Budget Forums
- Budget Estimates & Forecasting
- Restructuring Planning

By February 15th

- Enrolment projections

By March 1st

- Restructuring changes (Management & school-based leadership changes)

March 15

Funding Announcement

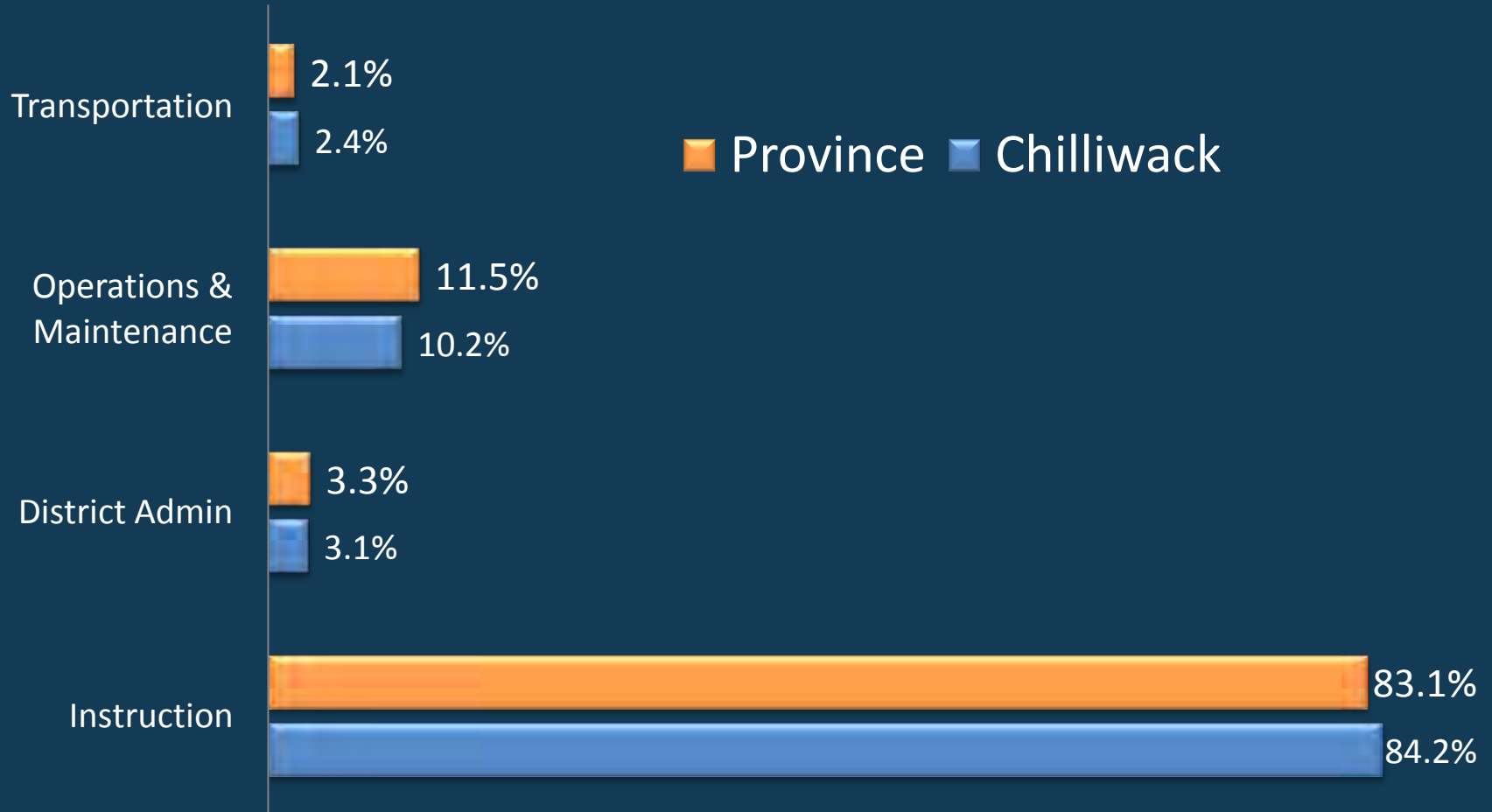
March - May

- Staffing Estimates
- Program/Service Review
- Operating Budget Estimates

Budget Forum 1

Budget Considerations

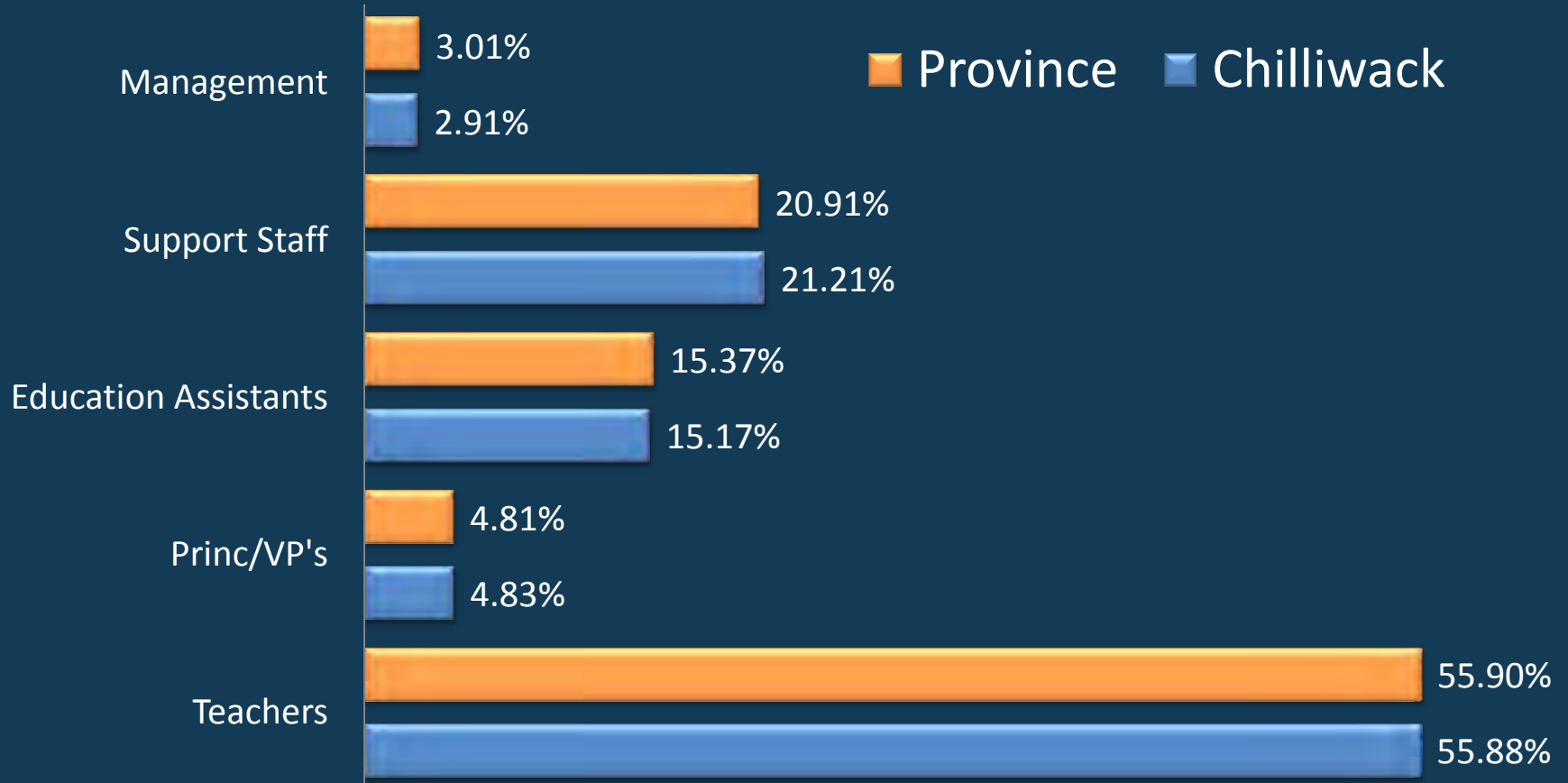
Comparison of 2009-10 Budget Expenditures



Budget Forum 1

Budget Considerations

Comparison of 2009-10 Staffing by Classification



Budget Considerations 2010-11

2010/2011 Cost and Funding Pressures	Province	Chilliwack SD
Implementation of HST on July 1 st	2,730,000	65,700
Teacher Salary Lift of 2%	43,554,711	1,014,000
Teacher Salary Increments	?	600,000
Teacher Pension Cost Increase of 1.04%	23,101,419	556,300
Estimated Cost of Carbon Offsets	2,975,957	52,100
MSP Premium Increase	2,345,239	56,500
Deployment of SMARTTool	443,688	10,700
BC Hydro Rate Increases	2,400,000	57,800
CUPE Trades Adjustment	3,312,000	79,800
Loss of Interest Income	?	120,000
Subtotal Estimated 2010/2011 Cost / Funding Pressures	\$ 80,863,014	\$ 2,612,900

Other Possible Pressures:

Maximum impact of continued cancellation of AFG Funding, general inflation, employee benefits, energy



Forecast for 2010-11

The starting point (\$2.1M)

Budget pressures (\$2.6M)

Estimated budget shortfall (\$4.7M)



How will we manage these challenges?

- Restructuring
- Doing business “differently”
- Streamlining and finding efficiencies
- Staying focused on our students



Budget Forum 1

Alternate Calendar

Alternate Calendar Discussion





- School Act

[Section 78](#)

- Board Policy

[Policy 231 – School Calendar](#)

- Contractual/Labor code obligations



Financial Advantages Approximate

• Replacement staff costs	\$74,000
• Transportation costs	45,000
• Maintenance	14,000
• Custodial	11,000
• Utilities	<u>17,000</u>

Potential Savings

\$161,000



Other Advantages

- Substantial break for staff and students to reenergize before the final term.
- Reduced absences and lost time for those taking an extended holiday.
- An initial reduction in sick time. Research shows this will not be a long term savings.
- Allows banked overtime, CTT time and time in lieu for CUPE without disrupting learning.
- First step in looking at a balanced calendar with shorter more frequent breaks.



“...Time spent in school can bring improvement, but not as a general result. Specific uses of the time and quality of the instruction play a larger role than the length of the school day or the school year...”

On the Clock – Rethinking the way we use school time

Education Sector, 2007



School Calendar 2010-2011

Days in Session	187
Minimum Number of Days in Instruction	181
Number of Non-Instructional Days	6
School Opens	September 7
Thanksgiving Day	October 11
NON-INSTRUCTIONAL DAY #1	October 22
NON-INSTRUCTIONAL DAY #2	November 12
Schools Close for Winter Vacation	December 17
Winter Vacation Period	December 20 to January 3
Schools Reopen after Winter Vacation	January 4
NON-INSTRUCTIONAL DAY #3	February 18
Schools Close for Spring Vacation	March 11
Spring Vacation Period	March 14-25
Schools Reopen after Spring Vacation	March 28
NON-INSTRUCTIONAL DAY #4	April 21
Good Friday	April 22
Easter Monday	April 25
NON-INSTRUCTIONAL DAY #5	May 20
Victoria Day	May 23
Administrative Day	June 30
Schools Close	June 30
1 additional non-instructional day scheduled at each school	



School Calendar 2010-2011

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

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27	28					

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29	30	31				

September						
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December						
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26	27	28	29	30	31	

March						
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20	21	22	23	24	25	26
27	28	29	30	31		




June						
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19	20	21	22	23	24	25
26	27	28	29	30		


October						
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31						

January						
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23	24	25	26	27	28	29
30	31					

April						
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24	25	26	27	28	29	30

July						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

-  Start / Finish
-  No classes
-  Proposed extra closure

-  1 school based day
- Non-instructional days: October 22/February 18/May 20
- Days in Lieu: November 12/April 21

- The school day will be extended for **8 minutes at elementary** and **9 minutes at secondary**.
- Schools will adjust schedules to create the best use of this additional time – this will vary from school to school but will allow for a careful examination of schedules and changes that will maximize learning time.
- May allow for blocks of time to be set aside for project learning, DPA or advisory.
- May support the establishment of collaborative structures for students and teachers.

- Working parents will need to establish child care for an additional week during March.
- Parents have an opportunity to take an extended family vacation at Spring break.
- Potentially less reduction in services to students and families.

Implications for Teachers

- Teachers will be required to rethink the way they are delivering curriculum.
- Creates opportunities for creative planning on student engagement.
- No impact on pension.
- No impact on salary.
- No impact on start and end dates.
- Potentially could reduce layoffs.
- Will reduce time for Teachers on Call.



Implications for CUPE staff - 10 month

- Ideally all district operations would be shut down for one week at Christmas and one week at Spring break.
- Currently 10 month staff are laid off during Christmas, spring and summer breaks. This enables them to claim EI benefits.
- 10 month staff will be required to take time in lieu or CTT time during the second week of spring break.
- Consideration will be given to extending the day for some 10 month staff working directly with students.
- Some staff may be required to take unpaid leaves as they have not accumulated paid time off. This may have to be treated as an additional layoff period for these individuals.
- Potentially could reduce layoffs.

Implications for CUPE staff - 12 month

- Ideally all district operations would be shut down for one week at Christmas and one week at Spring break.
- Staff would be strongly encouraged to take holidays, banked overtime or CTT time during the Christmas – New Years week and the second week of Spring break.
- Some staff may take unpaid leave if they have not accumulated sufficient paid time off.
- Some essential staff may be required to work part of the break periods.
- Potentially could reduce layoffs.

Implications for Management Staff

- Ideally all district operations would be shut down for one week at Christmas and one week at Spring break.
- All management staff would be required to take at least 5 days off at spring break.
- This would provide a guaranteed break for all.
- It would reduce the challenge of using up all holidays.
- Savings to the district when holidays are not carried forward or paid out.

- Programming for school age children would need to be extended to cover the extra days.
- Potential for additional revenue.
- Potential for staffing / budget challenges.
- Opportunity to employ students for a longer period of time.
- Less reduction of district involvement at community tables.

- Public input and discussion – **Budget Forum #1**
- Notice provided to all partner groups and parents
- Notice provided to employee groups
- Opportunity for feedback provided on line
- Presentation to Board for approval – **March 23, 2010**
- Notification to Ministry of approval of alternate calendar – if approved



**Chilliwack
School District**

QUESTIONS?