

Thursday, September 20, 2007

To: All District Custodial Staff

FROM: Roy Paul, Custodial Supervisor

SUBJECT: Overtime, Community use of Schools – Custodial Staff

Effective January 1, 2004 we will be tracking accumulated overtime that is a result of Community Use of Facilities.

Article 10.5 of the Collective Agreement states:

“Employees may accumulate a maximum of forty-eight (48) hours of time off in lieu of overtime, per calendar year, while working Community Use.”

Once you have reached the maximum of (48) hours then all future overtime that is a result of Community Use of Facilities will be paid out.

Cc: Doug Templeton, Manager of Maintenance
Human Resources