



Chilliwack School District  
"Partners In Learning"

## **ADMINISTRATIVE REGULATION 512.1**

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### **SUPERVISION OF STUDENTS DURING NOON INTERMISSION**

#### **Board/C.T.A. Collective Agreement**

The Board/C.T.A. Collective Agreement recognizes a teacher's right to a duty free period during the regularly scheduled noon intermission. (Article D.6)

#### **Selection of Supervision Assistants**

The District recognizes the need to recruit and select supervision assistants who meet the criteria to fulfil the duties and responsibilities and who have the required knowledge, abilities and skills as outlined in the job description for Supervision Assistant. (CUPE Job Description)

#### **Essential Elements Of Training**

There are two levels of responsibility for introduction and training for Supervision Assistants--District and School. This will include but not be limited to:

##### District:

- Basic orientation to the supervision task
- Basic first aid
- Conflict resolution
- Intervention techniques
- Process for notification if absent

##### School:

- Zones to be supervised
- Responsibility and authority in the school setting
- Provision of basic supply kit
- Confidentiality
- Stranger awareness
- School security
- Medical alerts
- Emergency procedures

**Supervision of Students During Noon Intermission**  
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**Levels of Service**

The Superintendent or designate is authorized to staff schools with Supervision Assistants according to the formula below. Individual school or site conditions and/or extenuating circumstances may make adjustments upward or downward necessary. Enrolment is based on headcount.

Less than 175	1 Supervisor
175-250	2 Supervisors
251-450	3 Supervisors
451-650	4 Supervisors
651-850	5 Supervisors
More than 850	To be determined

Cross Refs: Policy 501-Student Behaviour, School Act

Adopted: March 28, 1995

Reviewed:

Revised: