

## **SCHOOL FUNDS**

1. All funds in the school are to be under the overall supervision of the school principal.
2. Good business procedures acceptable to the Secretary-Treasurer of the School District are to be utilized in accounting for any funds collected or dispersed by schools.
3. School accounts, including those of student councils and other school related organizations, are subject to periodic review and audit by the Secretary-Treasurer of the School District.
4. The number of school accounts should be minimized with the school principal or Business Manager, where available, being responsible for all necessary bookkeeping and being one of the signing officers for accounts.
5. Course fees are to be submitted to the School Board office for credit against the school's supply accounts.

Legal Refs:  
Cross Refs:

Adopted: June 28, 1978  
Reviewed:  
Revised: